PAID POSITION

Undergraduate intern - Career Connected Learning

The <u>Systems Education Experiences</u> (SEE) program at the <u>Institute for Systems Biology</u> (ISB) will be hiring an undergraduate intern to work **10 hours per week at \$17 per hour, beginning the week of January 7, 2019.**

The intern in this position will create a suite of career awareness and exploration resources that link to the <u>SEE curriculum modules</u>, and expose high school students to a diverse and wide range of STEM professionals and career pathways. These resources will be shared broadly throughout the 2019/2020 school year and beyond via dissemination through the <u>SEE website</u>, district/classroom engagements, and our leveraged work with partners. The resources include:

- Video and digital profiles (10-12 total) of diverse local STEM professionals
- Virtual tours of STEM workplaces
- Online and print resources, such as visual infographics/cards

The ideal candidate will:

- Have experience interviewing professionals
- Have experience creating and editing videos
- Have an interest in STEM and education
- Have experience working independently and as part of a team

Interested students should go to the ISB careers page (<u>www.systemsbiology.org/careers</u>) and complete an online application, including:

- Cover letter describing why you are interested in this position and special skills you will bring to the project
- Resume or CV including links to video projects you have completed
- Unofficial college transcripts

This position is only open to current undergraduates or those planning to attend college or university in 2019. Only complete applications will be considered – please read all application instructions carefully.

Please direct questions to Becky Howsmon, <u>bhowsmon@systemsbiology.org</u> with *Undergraduate Internship - Career Connected Learning Application* in the subject line.



